



Crystal Cut Tool, INC.

10360 Harrison Road
 Romulus, Michigan 48174
 Phone: 734-946-0099
 Fax: 734-946-0185

Application For Employment

Personal															
Name: _____						Social Security Number: _____									
Last		First		Middle											
Current Address: _____						From _____		To _____							
Street		City		State		Zip Code									
Previous Address: _____						From _____		To _____							
Street		City		State		Zip Code									
Daytime Phone: _____						Evening Phone: _____									
Have you ever worked for this Company? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, where? _____															
Dates of Employment: From: _____				To: _____				Reason For Leaving: _____							
Employment Interests															
Position You Are Applying For: _____						Date You Can Start: _____									
Total Number of Hours Desired Per Week: _____						Expected Wage: _____									
Type Of Employment Desired: <input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Temporary (Dates) From: _____ To: _____															
Days and Times Available (indicate a.m. and/or p.m.)															
From		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday		Saturday	
To															
Education															
		High School				College/University				Other Education/Tech. School					
Last Year Completed		9	10	11	12	1	2	3	4	1	2	3	4		
GED/Diploma/Degree															
Describe any extracurricular activities, clubs, hobbies, etc.															
General Information															
Are you 16 years of Age or older? <input type="checkbox"/> Yes <input type="checkbox"/> No				Are you 18 years of age or older? <input type="checkbox"/> Yes <input type="checkbox"/> No											
Do you have access to some reliable form of transportation? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, what type? _____															
If employment is offered, can you submit verification of your legal right to work in the United States? <input type="checkbox"/> Yes <input type="checkbox"/> No															
Have you ever been convicted of any crime, including a misdemeanor and/or felony, in the past seven years? <input type="checkbox"/> Yes <input type="checkbox"/> No															
If yes, for what offense(s) have you been convicted? When and where? _____															
NOTE: The existence of a conviction record(s) does not constitute an automatic bar to employment. Your conviction record(s) will be considered only as it may substantially relate to the job for which you are applying.															
Employment History															
Provide a complete description of your employment history for the past FIVE years. Start with your PRESENT employer. Be sure to include dates of service in the armed forces and any unemployed or self-employed periods. Attach an additional sheet if necessary. NOTE: A resume does not substitute for completion of an employment history. Only a fully completed application will be considered for employment openings.															
Employer:				Dates Employed (Mo/Yr)				Job Description / Responsibilities							
Address/City/State/Zip Code				From: _____		To: _____									
Telephone Number(s)				Hourly Rate / Salary											
Supervisor				Starting: _____		Final: _____									
Title				Employment Status											
Reason For Leaving				Full Time <input type="checkbox"/> Part Time <input type="checkbox"/>											
				Were You Ever Disciplined?											
				Yes <input type="checkbox"/> No <input type="checkbox"/>											
				How Many Days Notice Given Before Leaving?											

